

TRIPLE “S” INDUSTRIAL CORPORATION

JOB TITLE: Craft Apprentice/Helper

JOB DESCRIPTION: Work with journeyman craftsmen as a trainee in execution of one or more trades (i.e. Pipe, Iron worker, Boilermaker, etc.) to develop craft skill with a goal of advancement to a Journeyman Crafts Person.

JOB DUTIES: This will include, but not be limited to, the following duties: grinding pipe, plate and structural forms; use of hoisting equipment; come-alongs, snatch blocks, chainfalls. Operating air hoist under the direction of craftsman or foreman, rigging of pipe, plate, equipment and structural members and assisting in their proper placement on the job site and at related facilities. Bolting and unbolting of pipe, structural, or equipment systems and related items. Assisting in the movement of material to/from workplace. Operate air, saws, reed cutters, impact wrenches, hydraulic jacks and other hand-operated tools. Identify, transport and install valves, pipefittings, bolts, gaskets, pipe supports, structural steel pieces, and other material associated with one or more crafts, as directed. Also may be required to assist in hole watch/ fire watch duties, which includes but are not limited to, placement of fire blankets, covering drains and vents, placement of firefighting equipment, erecting/monitoring barricades. Also may be assigned various auxiliary duties such as, refueling, housekeeping, moving compressed gas cylinders, stringing welding lead, extension cords, drop lights, air hose, cable, wire, rope, etc.

EXPERIENCE REQUIREMENTS: One to five years of actual hands on construction or related experience. Majority of experience should be in the refining petro-chemical industries. Must be able to flag operators using industry accepted, mutually agreed on, hand signals.

SPECIAL QUALIFICATIONS: Must be able to read, write and speak the English language sufficiently to pass pre-job safety and/or craft examinations, to comprehend written and verbal work related instructions, to understand audible and written safety warnings, to communicate safety hazards to fellow workers and supervisors, and to perform job duties as a part of a team environment. Must be capable of understanding and following terms, conditions, and limitations of all work permits and PPE requirements.

NATURE OF WORK ENVIRONMENT: Most work will be performed in an outdoor setting or, on occasion, in properly permitted confined spaces. This includes, but is not limited to, refineries, petro-chemical facilities, docks, lay-down yards, equipment yards, storage facilities, tank farms, towers, vessels, heaters, pipe racks, steel structures, fabrication shops (both permanent and temporary), and other related facilities. Employee may expect to be required to work in extreme conditions: heat, cold, rain, high noise, dust, etc. Job requirements may also dictate that the employee be required to work scheduled and/or unscheduled overtime, including holidays and weekends. In addition, some jobs may require working at night. Employees may also be required to work in environments that require the use of fresh air breathing devices, respirators, full chemical suits or other special Personal Protective Equipment.

PHYSICAL REQUIREMENTS: This job typically requires moderate to heavy labor and includes, but is not limited to, heavy lifting (50-75 lbs.), climbing stairs and structures, carrying and lifting tools and material by hand, working in confined spaces, at heights over 6 feet above ground level, and in excavations. Additionally employees fitness to perform assigned duties may be determined by their ability to access assigned work through manways, inspection doors, etc. that have openings of 24” or less. This job typically requires that employees be able to pass all applicable criteria for the use of breathing air and/or respirators (i.e. fit tests, pulmonary function tests, etc.) Employees must not have any condition or physical characteristic that would render them unable or unwilling to safely and productively execute their assigned duties.

EMPLOYEE FURNISHED TOOLS: See attached tool list.

EMPLOYEE RESPONSIBILITIES: Employees signature below affirms that the employee understands, agrees to, and will abide with, the following terms:

1. Employee is qualified and willing to perform duties as outlined in the sections titled “Job Description,” “Special Qualifications,” “Nature of Work Environment,” “Physical Requirements,” “Employee Furnished Tools,” “Employee Responsibilities,” and elsewhere.
2. Employee agrees to perform all work and conduct him/herself in accordance with all Triple “S” Industrial Corporation, client, and governmental safety guidelines, and work policies.
3. In accordance with the “Worker Readjustment Act”, the employee acknowledges that he/she is being hired for a temporary construction job. The employee also acknowledges that his/her employment may be terminated at any phase of this project, with or without cause, solely at the discretion of Triple “S” Industrial Corporation or its assigned representative(s).
4. Failure to disclose any condition that would prevent the employee from performing his/her assigned duties is grounds for immediate termination of the hire-in process or employment.
5. I understand and can perform this job with or without reasonable accommodation.

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MINIMUM TOOL LIST	
HELPER (PIPE, IRONWORKER, BOILERMAKER, ETC.)	
QUANTITY	ITEM
1	HARD HAT
1	SAFETY GLASSES
1	LEATHER WORK GLOVES
1	25' TAPE MEASURE
1	12" CRESCENT WRENCH
1	10" CHANNEL LOCK PLIERS
1	WIRE CUTTER
1	BOX KNIFE
1	NOTE PAD
1	PEN OR PENCIL
1	TOOL BOX W/LOCK